

## **CABINET**

### **MINUTES OF MEETING HELD ON THURSDAY, 20 AUGUST 2020**

#### **Present:**

Councillor Alex Dale (Chair)  
Councillor Charlotte Cupit (Vice-Chair)

Councillor Paul Parkin  
Councillor Carolyn Renwick

Councillor Alan Powell

#### **Also Present:**

G Callingham	Director of Growth and Economic Development
J Dethick	Head of Finance and Resources
K Drury	Information Engagement & Performance Manager
K Hanson	Director of Environment and Enforcement
L Hickin	Director of Corporate Resources
V Dawson	Solicitor - Team Manager (Contentious)
A Bryan	PA to Cabinet and Civic Officer

#### **CAB/11    Apologies for Absence /20-21**

Apologies for absence had been received from Councillors M Foster and J Kenyon.

#### **CAB/12    Declarations of Interest /20-21**

Members were requested to declare the existence and nature of any disclosable pecuniary interests and/or other interests, not already on their register of interests, in any item on the agenda and withdraw from the meeting at the appropriate time.

Councillors C Cupit and A Dale confirmed that they had both now resigned from the RHL Board of Directors and therefore they no longer had an interests to declare regarding the Housing Services for North East Derbyshire item.

#### **CAB/13    Minutes of Last Meeting /20-21**

RESOLVED – That the Minutes of the meeting of Cabinet held on 11 June 2020 be approved as a correct record and signed by the Leader.

#### **CAB/14    Corporate Plan Targets Performance Update: Quarter 4 (2019-20) /20-21**

Cabinet considered a report of Councillor A Dale, Leader of the Council and Portfolio Holder for Overall Strategic Leadership, which informed Members of the Quarter 4 outturns for the Corporate Plan 2019-2020 targets.

The report stated that all targets had been achieved except those that had been affected by the Covid-19 pandemic. Out of the 25 targets 19 (76%) had been

achieved, two (8%) targets had fallen within target and four (16%) had been affected by Covid-19.

RESOLVED – That Cabinet noted the outturn against the Corporate Plan 2019-2020 targets.

REASONS FOR DECISION – The report was to keep the Cabinet informed of progress against the corporate plan targets, noting achievements and any areas for concern.

ALTERNATIVE OPTIONS CONSIDERED BUT REJECTED – No alternative options were considered as the report only provided an overview of performance against agreed targets. It did not include any options which required Cabinet to decide upon.

**CAB/15 /20-21     Medium Term Financial Plan: Budget Monitoring Report - April-June 2020 (Quarter 1)**

Cabinet considered a report of Councillor P Parkin, Portfolio Holder for Finance, which updated Members on the financial position of the Council following the first quarter's budget monitoring exercise for the General Fund, the Housing Revenue Account and the Capital Programme.

The report stated that the Covid-19 pandemic had a detrimental impact on the Council's financial position and steps had been put in place to mitigate this, including the production of an emergency budget. The Council had started to enter the recovery phase and many services had begun to operate in some capacity again and the priority was now to provide some stability within the budget.

RESOLVED – That Cabinet noted the budget monitoring position outlined in the report and detailed in Appendices 1 to 4 to the report.

REASONS FOR DECISION – To keep Cabinet informed of the financial position of the Council following the first quarter's budget monitoring exercise for the General Fund, the Housing Revenue Account, Capital Programme and Treasury management activity taking account of the Council's response to the impact of the Covid-19 pandemic.

ALTERNATIVE OPTIONS CONSIDERED BUT REJECTED – No other options were considered as the report only provided information about the monitoring position against the Council's previously agreed budget. It did not include any options which required Cabinet to decide upon.

**CAB/16 /20-21     Medium Term Financial Plan - Financial Outturn 2019-20**

Cabinet considered a report of Councillor P Parkin, Portfolio Holder for Finance, which informed Members of the outturn position of the Council for the 2019/20 financial year.

The report stated that the Council had managed its budget effectively during the previous financial year and had secured a favourable financial outturn position. The Council had met its financial savings target of £0.770m and a further contribution of £1.104m had been made to the Resilience Reserve.

The report explained that for the General Fund there were three budgets that had been identified for which there was a requirement to roll over into 2020/21. The total amount to be rolled over for the revenue budget was £0.038m.

The report stated that there were amounts in the Capital Programme that would be carried forward to 2020/21, which were set out in Appendix 4 to the report. These related to individual schemes what were still in progress, where there were outstanding commitments or where the scheme had been delayed. The total amounted to £1.939m, and any impact on the 2020/21 capital programme was also set out in the Appendix.

Members commended the efforts of the staff in the finance team which resulted in the Council publishing its draft Statement of Accounts in respect of 2019/20 on 17 June 2020, ahead of the statutory deadline.

**RESOLVED –**

- (1) That Cabinet noted the outturn position in respect of the 2019/20 financial year;
- (2) That the proposed carry forward of revenue budgets as detailed in 2.1 of the report, totalling £0.038m be approved;
- (3) That the proposed carry forward of capital budgets as detailed in Appendix 4 to the report, totalling £1.939m be approved.

(Head of Finance and Resources)

**REASON FOR DECISION** – To inform Cabinet of the financial outturn for 2019/20, to carry-forward specific budgets and to enable a base budget review of the General Fund and Housing Revenue Account to now take place.

**OTHER OPTIONS CONSIDERED AND REJECTED** – The financial outturn report for 2019/20 was primarily a factual report detailing the position compared to previously approved budgets. Consequently, there were no alternative options that needed to be considered.

**CAB/17  
/20-21**     **Urgent Items**

There was no urgent business to be considered in the public session at this meeting of Cabinet.

**CAB/18  
/20-21**     **Exclusion of Public**

**RESOLVED** – That the public be excluded from the meeting during the discussion of the following items of business to avoid the disclosure to them of exempt information as defined in Part 1 of Schedule 12A to the local Government Act

1982 (as amended by the Local Government (Access to Information)(Variation) Order 2006).

[The category of exempt information is stated after each Minute]

**CAB/19  
/20-21     Housing Services for North East Derbyshire**

Cabinet considered a report of Councillor A Powell, Portfolio Holder for Housing, Communities and Communications, which presented the draft Articles of Association for each of the three new housing companies, sought delegated authority for the Director of Growth and Economic Development to amend the Articles prior to the adoption by the companies, proposed the appointment of new Directors, provided a general update and informed Members in relation to the Section 27 Consent.

Members discussed the report and supported the proposals.

**RESOLVED –**

- (1) That the deadline for the completion of the work to establish the companies is moved from the 1<sup>st</sup> October to the 1<sup>st</sup> December 2020;
- (2) That the draft Articles of Association, as attached to the report, be approved;
- (3) That the Director of Growth and Economic Development be given delegated authority to make amendments to the Articles of Association prior to their adoption by the relevant companies;
- (4) That the Directors identified in Appendix 2 to the report be appointed to the companies as shown;
- (5) That the relevant one month's notice be given under the Section 27 Consent to inform the Secretary of State and that any comments received be taken into account;
- (6) That progress of the other documents, attached to the report, be noted.

(Joint Head of Corporate Governance)

**REASON FOR DECISION** – It was not possible to finalise the documentation in time for a 1<sup>st</sup> October 2020 deadline. Accordingly a new deadline of 1<sup>st</sup> December 2020 had been suggested. The draft Articles of Association were attached to the report for approval, along with a delegation to reflect the changes that would need to be made before adoption by the companies.

**ALTERNATIVE OPTIONS CONSIDERED BUT REJECTED** – To attempt to meet the 1<sup>st</sup> October 2020 deadline was considered. This was rejected because it would not be possible to meet this deadline and this would not ensure the best housing company set up for the Council.

(Paragraphs 3 & 5)

**CAB/20**    **Coronavirus (Covid-19) Contingency Planning Update**  
**/20-21**

Cabinet received an update on the contingency planning arrangements that were now ongoing at a regional and national level to help combat the outbreak of the Coronavirus (Covid-19).

(Paragraph 4)

**CAB/21**    **Urgent Items**  
**/20-21**

There was no urgent business to be considered in the private session at this meeting of Cabinet.